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ARIZONA
FEDERATION of REPUBLICAN WOMEN

Leona Johnston, President

February 2011

Credentials Form Instruction Sheet

Terri Roberg, AzFRW Treasurer, must receive the enclosed Credentials Form no later than **September 10, 2011**. This form must be postmarked by midnight **September 10, 2011** or your delegates/alternates will NOT be able to participate in the voting process.

Registration to the convention is accomplished by completing the Registration Form also provided in this information package. Please ensure all your members attending the convention also complete the Delegate/Alternate Registration Form.(Form # 7) Attendees fill out Form# 8 .

Definition and criteria of delegates and alternates are contained in your **2011 AzFRW Directory**. It is critical that all names submitted are **“active members whose dues have been paid to the AzFRW Treasurer** as of the third quarter report of the current year”. **** For our 2011 Convention by June 15, 2011. ****

Club Delegates to the State Federation Biennial Convention

Article X – Delegates Section 1

- a. Each delegate and alternate shall be an ACTIVE member in good standing of a club. The delegates shall be selected from those active members whose dues have been paid to the AzFRW Treasurer as of the third quarter report of the current year.
- b. To qualify for delegate representation to the AzFRW Biennial Convention a club should have been in good standing for at least six (6) months prior to the convention.

Article X – Delegates Section 2

Club Delegates to the Federation Biennial Convention shall be:

- a. The club president or her accredited alternate.
- b. One delegate for each ten (10) or major fraction thereof, ACTIVE members in good standing of the Arizona Federation. The delegates shall be selected from the current list of names submitted to the Federation Treasurer with the per capita dues. The club may select alternates from the same list to act in place of delegates who are unable to attend the Convention. If it is necessary for a delegate to leave the Convention, she may be replaced by an alternate for the remainder of the Convention, providing she relinquishes her delegate’s badge to the Credentials Committee who in turn will provide the alternate with a delegate’s badge.
- c. The Club President is responsible to submit an alphabetical list of delegates and alternates from her club which shall be sent to the Chairman of the Credentials Committee by the date approved by the Convention Committee.
 1. All voting members of the Board of Directors and Past Presidents of the Federation have the option of registering themselves for the Convention, providing they submit a DELGATE credentials form and a Convention registration form within the time lines specified for the Convention.
 2. There shall be no alternates for the AzFRW Executive Committee
 3. Each Delegate shall be entitled to only one(1) vote on each question or election

Article XI – Biennial Convention: Section 3 Voting Body (Delegates)

The voting body shall be:

1. The elected officers.
2. The appointed officers.
3. Chairmen of the Standing Committees or their Vice Chairmen if credentialed as Alternates.
4. Past Presidents of the AzFRW.
5. The Arizona National Committeewoman.
6. The AFRW members who serve on the NFRW Board of Directors.
7. The President of each Club, or her accredited alternate
8. One qualified delegate for each ten (10) active members or major fraction thereof of a Club.

“A Vision For The Future”

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Leona Johnston, President	February 2011

This Club Credentials Registration Form must be **POST MARKED BY September 10, 2011** or your Delegates or Alternates will not be able to participate in the voting process of the 2011 AzFRW Convention. We apologize for any inconvenience this may cause, but there will be no exceptions. Persons not listed on this form **cannot** be credentialed on-site at the Convention as Delegates or Alternates, but they are welcome to attend as guests. **NOTE:** Completion of this form does **NOT** register your Delegates and Alternates to the Convention. They will be required to complete the Delegate/Alternate Registration Form and submit it with full payment by the published deadline to participate as a voting member of the convention.

Please **TYPE** or **PRINT** clearly

Club Name: _____ Club Number _____

Club President: _____ Phone: _____

E-mail: _____ Region #: _____

Number of Active Members in your club as 3rd Quarter Report (**June 15, 2011**): _____

Club President or her accredited alternate _____

List names of your members who are voting members of the AzFRW Board of Directors

Please Print or Type Name

- | | |
|----------|----------|
| 1. _____ | 2. _____ |
| 3. _____ | 4. _____ |
| 5. _____ | 6. _____ |
| 7. _____ | 8. _____ |

List names of your club's Voting **Delegates (These are in addition to your club president and members who are voting members of the AzFRW Board of Directors or AzFRW Past Presidents)**

- | | |
|----------|-----------|
| 1. _____ | 9. _____ |
| 2. _____ | 10. _____ |
| 3. _____ | 11. _____ |
| 4. _____ | 12. _____ |
| 5. _____ | 13. _____ |
| 6. _____ | 14. _____ |
| 7. _____ | 15. _____ |
| 8. _____ | 16. _____ |

List names of your Club **Alternates**

- | | |
|----------|----------|
| 1. _____ | 2. _____ |
| 3. _____ | 4. _____ |
| 5. _____ | 6. _____ |
| 7. _____ | 8. _____ |

AzFRW use Only: Authorized Delegates _____ Authorized alternates: _____	_____ AzFRW Treasurer (Signature)
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Please Mail this Form by **September 10, 2011** to:

Terrie Roberg, AzFRW Treasurer
 271 Locust Lane
 Lake Havasu City, AZ 86403-4006
 E-Mail: Terri Roberg (terriroberg@hotmail.com)

Phone: 928-680-4006